

RESOLUTION NO. 2025.04.03

Resolution of the City of Midfield, Alabama, authorizing travel advance for Falencia Ratcliff

Whereas Falencia Ratcliff is traveling to Tuscaloosa, AL, from April 22, 2025, to April 25, 2025, to attend Municipal Revenue Training Class 400. This training is designed to help municipal revenue officers develop their management skills and provide expertise in how to better serve their communities.

Whereas Alabama Code Section 36-7-1 provides that no officer or employee of a municipality shall be reimbursed from the treasury of the municipality unless an itemized statement of that expense is presented and approved as required by section 36-7-2; and

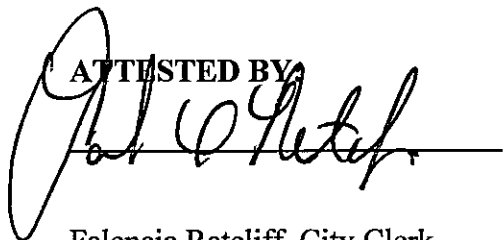
Whereas, if funds are advanced to an official or employee, and the official or employee fails to present the itemized statement of expenses immediately upon return of the official or employee, then the official or employee is personally liable for the amount of the advance received, and the amount of the advance may be deducted from any future salary received from the city, and

Whereas Falencia Ratcliff requests a travel advance of \$958.73 to cover the cost of per diem, mileage, and lodging.

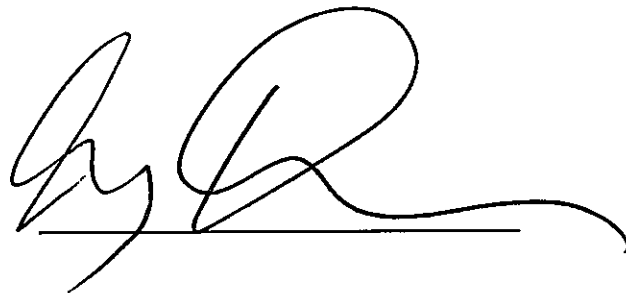
Now Therefore Be It Hereby Resolved that the City Council authorizes the City Clerk to issue the advance amounts set out above to Falencia Ratcliff.

ADOPTED AND APPROVED on this 14th day of April 2025.

ATTESTED BY:

A handwritten signature in black ink, appearing to read 'Falencia Ratcliff', written over a horizontal line.

Falencia Ratcliff, City Clerk,
City of Midfield

A large, stylized handwritten signature in black ink, written over a horizontal line.

Gary Richardson, Mayor
City of Midfield